



**Riverside Cemetery Committee
DRAFT Minutes
Tuesday, September 24, 2019
10:00 a.m. – 12:00 p.m.
Town Hall – Jordan Conference Room**

Welcome

Roll Call

Members Present

Wayne Brooking, Jr.

April Powell

Sharon Smarc, Chairman

Debra M. Lane, Town Clerk

Public Comments

None

Approval of Minutes – July 18, 2019

Moved by Wayne Brooking and Seconded by April Powell to approve the minutes of the meeting held on July 18, 2019 as written.

(3 yes) (0 no)

Request to Purchase Lots

Jody Lamscha – 3 lots (Ms. Lamscha & Parents)

Resided in Cape Elizabeth 1968 – 1993.

Moved by Wayne Brooking and Seconded by April Powell to deny the request of Jody Lamscha to purchase lots in Riverside Cemetery for she and her parents who are already deceased. The denial was based on the fact that the Lamscha's moved in 1993; no other family members reside in Cape Elizabeth or are buried/own lots in Riverside Cemetery.

(3 yes) (0 no)

Request from Non-Residents to Purchase Lots

Over the years, the committee has discussed establishing criteria to help ensure fairness and consistency when approving/denying requests to purchase lots by non-residents.

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The last discussion of the committee was on October 12, 2017. The committee decided it would be problematic to outline common requirements however a spreadsheet outlining approvals/denials would be helpful. The document was created and is maintained to date.

This committee has asked for another brainstorming session(s) to discuss the subject.

Discussion Topics:

- Assumption – Not knowing if there will be an expansion when Riverside sells out, for this exercise the assumption is no expansion.
- Define Resident – List of definitions?
- Remove the allowance of a non-resident taxpayer to purchase, based solely on the fact they pay taxes.
- Establish a time (e.g. 1, 3, 5 years) that a resident must live in Cape Elizabeth before they may purchase.
- Anyone other than a resident, as defined by the rules, may request the purchase of lots, whether they are a taxpayer, former resident etc.

It was a consensus to create an application so that the committee has all of the information needed to consider a request to purchase. It was also agreed to consider possible amendments to the rules; define resident, remove non-residents having the ability to purchase without requesting from the committee; add a statement that if someone doesn't meet the residency requirements they may petition the committee to purchase.

Next Meeting

Debra will draft an application and amendment to the rules based on the committee's discussion.

The next meeting will be held on Friday, October 18, 2019, 8:00 – 10:00 a.m. in the Jordan Conference Room at town hall.

Adjournment

After hearing no further discussion, Chairman Smarc adjourned the meeting at 11:44 a.m.

Respectfully Submitted,

Debra M. Lane, Town Clerk

